



CENTRAL VALLEY FIRE DISTRICT

215 Wings Way Belgrade, MT 59714
Phone: 406-388-4480 Fax: 406-388-6270

To: Central Valley Fire District Board of Trustees
From: Jay C Wittwer, Fire Chief
Date: August 6, 2026
RE: August 11, 2026, Board of Trustees Meeting

Members of the Board:

The regular meeting of the Central Valley Fire District Board of Trustees will take place on Tuesday, August 11, 2025, at 5:30 PM at Fire Station 1, 215 Wings Way.

The regular board meeting will consist of:

- Routine Business and Reports.
- Discussion and approval for Apparatus request
- Resolutions for Permissive Medical Levy and Maximum Number of Mills for FY27
- Presentation of new budget figures and Resolution for FY27 Budget approval

Please let me know if you have any additions or corrections. Thank you for the work that you do for our communities and for our agency.

Respectfully,

Jay C Wittwer

Jay C Wittwer
Fire Chief

Upcoming Events:

Wednesday, Aug 19, 2026, from 6pm – 830pm: Belgrade Summer Nights

Saturday, August 22, 2026, from 8am –4pm: Digger Days

Tuesday, September 08, 2026: Open House and Board Meeting at Fleet Service Building, details to follow.

Friday, September 11, 2026: 25th Anniversary of 9/11. Ceremony to be announced.

CENTRAL VALLEY FIRE DISTRICT
215 Wings Way
Belgrade, MT 59714
Chairman Ron Murray

AGENDA: August 11, 2026

ALL MEETINGS OF THE CENTRAL VALLEY FIRE DISTRICT
BOARD OF TRUSTEES ARE RECORDED.

Central Valley Fire District, Station 1, 215 Wings Way, Belgrade
REGULAR MEETING: 5:30 p.m.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

MINUTES APPROVED: July 14, 2026

FINANCIAL REVIEW & APPROVAL:

COMMUNICATIONS:

PUBLIC COMMENT: *Please state your name and address in an audible tone of voice for the record. This is the time for individuals to comment on matters falling within the purview of the Central Valley Fire District. There will also be an opportunity in conjunction with each agenda item for comments pertaining to that item. **Please limit your comments to three minutes.***

REPORTS:

Chief Report

Local 4939 Report

Volunteer Association Report

Trustee Report

Reports approved

ORDER OF BUSINESS:

DISCUSSION ITEMS:

- None

ACTION ITEMS:

- Apparatus Update Consideration and Approval
- Consideration and Approval of Resolution 262701 to Adopt the CVFD FY27 Budget
- Consideration and Approval of Resolution 262702 to Establish a Permissive Medical Levy
- Consideration and Approval of Resolution 262703 to Levy the Maximum Number of Mills

ANNOUNCEMENTS: Next regular meeting date is: September 8, 2026 at the new Fleet Services, Station 6, 775 Frank Road, Belgrade.

ADJOURNMENT:



**CENTRAL VALLEY FIRE DISTRICT
BOARD OF TRUSTEES MEETING**

215 Wings Way
Belgrade, MT 59714
406-388-4480
(Fax): 406-388-6270

MEETING PLACE: Central Valley Fire District, Station 1
215 Wings Way, Belgrade, MT

DATE: July 14, 2026

TIME: Immediately following the IFC Board of Appeals Quarterly
Meeting which began at 5:30 pm

ATTENDANCE:		<u>(Present)</u>	<u>(Absent)</u>
<i>Trustees:</i>	Ron Murray, Chairman	X	
	Rob Holt, Vice Chairman	X	
	Mark MacLeod, Sec/Treas.	X	
	Ramie Blakeman	X	
	Joel Fassbinder	X	
<i>Fire Chief:</i>	Jay Wittwer	X	
<i>Operations Chief:</i>	Jeff Hurley		X
<i>EMS Chief:</i>	Pat Songer		X
<i>Fire Marshal:</i>	Jake Zlomie		X
<i>Deputy Fire Marshal:</i>	Brandon Yung	X	
<i>Acting Clerk:</i>	Debbie Bloem	X	

NOTICE: ALL MEETINGS OF THE CENTRAL VALLEY FIRE DISTRICT BOARD
OF TRUSTEES ARE RECORDED

GUESTS/VISITORS:	Suzanne Magin, Jerry Magin, Anthony Stratman, Samantha Honatke, John Pantano, Mike Hilbert, Pat Malley, Trisha McFarland, Joe Doidge, Kate Dinwiddie Meeting was called to order at 5:33 p.m.
AGENDA:	As presented.
MINUTES:	Trustee Holt moved to approve the June 9, 2026 minutes as submitted. Trustee Fassbinder seconded the motion. The motion was unanimously approved.
FINANCIAL REPORTS:	Trustee Fassbinder moved to approve the financial reports. Trustee Blakeman seconded the motion. The motion was unanimously approved.
COMMUNICATIONS:	Central Valley Fire District received a thank you note from Manhattan Fire Department for assistance with the BNSF fire in March which began along the railroad tracks. They also included a donation from BNSF. The District also received a thank you addressed to Fire Marshal Zlomie for the CVFD Teams participation in the Annual Kiwanis Scholarship Golf Scramble. Trey, an eight-year-old friend of CVFD, sent the Department a carefully constructed Help Wanted poster for firefighters and a thank you note for the horse rescue of Dream with a \$20 donation was sent from Billings.
PUBLIC COMMENT:	Trisha McFarland from Summer Ridge Subdivision asked that the sign be returned to the front of Station 2 indicating that it is not currently being staffed to keep people informed of its status. She would also like to know about any steps being taken to re-open the station. Jerry Magin also expressed his concern and asked for some information about the issues that are keeping Station 2 from being opened.
FIRE CHIEF REPORT:	As submitted. Chief Jay C Wittwer reported that EMS Chief Songer is at an EMS Conference in San Diego and Fire Marshal Zlomie is participating in a new Wildland Urban Interface (WUI)

class at the National Fire Academy, in Emmitsburg, Maryland. Deputy Chief Hurley is out with an injury.

Chief Wittwer reviewed the **4th of July weekend report**. There was one structure fire, caused by the mishandling of spent fireworks and some grass fires and a vehicle fire. The annual **Bucket Brigade**, distributing buckets for residents to use to extinguish spent fireworks, has been very successful and very well received. Reports on wildland, training, rescue and fire prevention are included in the Chief's written report.

Trustee Blakeman highlighted the wildland report, citing the excellent work of Engine Boss Zorechak and his crew in California. Chief Wittwer added that the Department has been asked to stay in California throughout the summer, so crews will be rotating into those positions and will benefit from the experience and learning, as well as the funds that will come into the District. Backfill is also funded by the deployment reimbursement. The **EMS Reserve**, Medic 5-2 transport program continues to provide a great service and added funds.

Community outreach continues through **CPR and First Aid Classes**. As part of the community outreach team, Paramedic Joe Doidge is now on the Board at the Belgrade Library.

BC Dylan White is progressing with the **accreditation process**, currently working on Module 4.

Chief Wittwer added that the **revenue enhancing measures** in place are being used to address rising costs. Those efforts, along with applying for the SAFER Grant, will hopefully help to re-open Station 2.

Chief Wittwer attended the **City of Belgrade** work meeting where there was a lot of discussion about parking and parking citations. This issue is important for the fire service to help ensure that fire apparatus has immediate access to areas in an emergency.

Trustee Blakeman asked if there was a place in the CRA to analyze the standard of cover staffing on an engine for 3 firefighters as opposed to meeting the national NFPA standard of 4. That will be part of the report. A benefit of the accreditation process is the opportunity to find out where the organization's weaknesses are,

what the opportunities are and what enhancements can be made to improve community risk.

Chief Wittwer concluded by introducing the District's attorney, **Kate Dinwiddie**, who happens to be a resident of the District.

LOCAL 4939 REPORT:

Union President Nick Stinson and Vice President Stephen McAdams are currently deployed to the wildland fire in California.

VOLUNTEER

ASSOCIATION REPORT:

None.

TRUSTEE REPORT:

Trustee Ramie Blakeman was able to attend a live fire training and appreciated the focus on safety. She added that she had productive discussions with Montana Sheriffs and Peace Officer Association (MSPOA) who are experiencing a lot of the funding challenges that the District faces. The MSPOA have needed to sell beds in the jail to other organizations, in order to be able to fund staffing for their jails, which limits the capacity for their own use. She went on to point out that the District's funding restrictions have not affected the level of service from the department to the community.

Trustee Mark MacLeod reported that Central Valley Fire District responded to his neighbor's fully engulfed garage fire and did a great job.

FINANCIAL

MANAGER REPORT:

Financial Manager Samantha Honatke reported on a debit from the District's bank account through a fraudulent ACH from a legitimate vendor whose communications had been compromised. Once the receiving bank alerted the District, some funds were recovered immediately and the Gallatin County Sheriff's office was contacted and a detective was able to warrant the remainder of the funds. Once a judge processed the case, the funds were all returned to Central Valley Fire District. Processes are now in place to help ensure that this does not happen again.

Trustee MacLeod moved to accept **the reports** as submitted. Trustee Fassbinder seconded the motion. The motion was unanimously approved.

ORDER OF BUSINESS:

DISCUSSION ITEMS:

Effective Outreach through Board Meeting Locations

Board meetings have been held at Stations 2 and 3 and the September meeting will take place at the new Station 6, Fleet Facility. The different stations will continue to be utilized for future meetings. Trustee Blakeman asked that any items pertinent to that station be highlighted at each meeting.

Before the meeting was closed, Chairman Murray asked that any public bring their questions to a trustee since discussions are not able to be part of the regular board meeting. The trustees would appreciate the opportunity to address any questions. Chief Wittwer added that business cards are available in the entryway and encouraged residents to contact staff with questions and concerns.

ACTION ITEMS:

The meeting was closed for an executive session in order to conduct an employee evaluation.

ANNOUNCEMENTS:

The next regular meeting of the Central Valley Fire District Board of Trustees is scheduled for **August 11, 2026**.

ADJOURNMENT:

The meeting was adjourned at _____ p.m.

Ron Murray, Chairman

Mark MacLeod, Secretary/Treasurer

ATTEST: _____

Debbie Bloem, Clerk

Central Valley Fire
Reconciliation Summary
1100 - CVFD Checking, Period Ending 06/30/2026

		<u>Jun 30, 26</u>
1	Beginning Balance	4,269,717.16
	Cleared Transactions	
	Checks and Payments - 220 items	-883,617.97
	Deposits and Credits - 104 items	2,195,969.13
	Total Cleared Transactions	<u>1,312,351.16</u>
2	Cleared Balance	<u>5,582,068.32</u>
	Uncleared Transactions	
	Checks and Payments - 38 items	-1,078,996.37
	Total Uncleared Transactions	<u>-1,078,996.37</u>
3	Register Balance as of 06/30/2026	<u>4,503,071.95</u>
	New Transactions	
	Checks and Payments - 139 items	-1,955,043.95
	Deposits and Credits - 34 items	220,228.85
	Total New Transactions	<u>-1,734,815.10</u>
4	Ending Balance	<u>2,768,256.85</u>

verified by:

Wittwer

Bloem

Honatke smh 8/6/26

1) Beginning Balance: This is the beginning checking account balance according to the County on 6/1/2026.

2) Cleared Balance: This is the ending checking account balance according to the County on 6/30/2026.

3) Register Balance: This is the ending checking account balance according to QuickBooks on 6/30/2026.

This should match the total checking account balance on the Expenditure Detail Report. This is off by \$5,149.85 due to year-end adjustments made after the account was reconciled.

4) Ending Balance: This is the ending checking account balance according to QuickBooks at the date the reconciliation was performed on 7/17/2026.

Central Valley Fire Expenditure Detail Report

Accrual Basis				July 2026
VERIFIED BY:	DATE:	Check Number	Vendor	Amount
		2134952	Montana State Firemens Association (Life Ins.)	3,236.27
Wittwer		2134953	Balcer Ambulance Sales Corp (New Ambulance)	420,970.00
Bloem		2134955	Benchmark Public Affairs, LLC (Lobbyist)	5,000.00
Honatke	SMH 8/6/26	2134956	Rocky Mountain Insurance Services (Insurance)	63,929.00
		2134957	Stockman Bank of Belgrade (St. 1 Loan Payment)	424,304.77
Prior Month		2134958	Allegiance Benefit Plan Mgmt (HRA Funding)	31,822.80
Ending Check #	2134951*	2134959	Balcer Ambulance Sales Corp (New Ambulance)	225,037.00
		2134960	Pediatric Emergency Standards, Inc. (EMS Equip)	2,850.00
Beginning Check #	2134952	2134962	AirNote, LLC (IT Consultant)	7,000.00
Ending Check #	2135049	2134963	Allegiance COBRA Services, Inc. (Health Ins)	40.00
		2134964	American Welding & Gas (Medical Supplies)	603.64
Voided Checks		2134965	AT&T Mobility (Cell Service)	574.33
2134954		2134966	Balco Uniform Co., Inc.	1,485.65
2135023		2134967	Big Sky Fire Equip (Apparatus Maint/Repair)	6,108.40
2135040		2134968	Big Sky Power Solutions (Generator Repair)	375.00
2135049		2134969	Big Sky Publishing	66.00
		2134970	Big Sky Supportive Counseling, PLLC (Health)	225.00
		2134971	Blackfoot Communications (St. 1 Internet)	757.50
		2134972	BMB Emergency Medicine, LLC (Medical Officer)	1,000.00
		2134973	Consolidated Electrical Dist. (Training Repair)	547.75
		2134974	Dunne Communications, Inc. (Radios)	12,256.80
		2134975	First Western Excavation, LLC (Training Repair)	720.00
		2134976	Fisher's Technology (Copier Maint Contract)	291.63
		2134977	Fitness Premier Bozeman (St. 3 Gym Memberhip)	900.00
		2134978	Flow Tech, LLC (St 4 Addition)	2,504.71
		2134979	Floyd's Truck Center (Fleet Billable)	3,389.48
		2134980	Four Corners County W & S District	307.14
		2134981	General Distributing Company (Medical Supplies)	53.72
		2134982	Global Net (Internet)	159.00
		2134983	Hillyard (Supplies)	184.04
		2134984	IAFF Health & Wellness Trust (Health Insurance)	109,294.76
		2134985	Interwest Tire Factory (Apparatus Maint)	915.72
		2134986	Kamp Implement Co (Fleet Billable)	75.88
		2134987	Kenyon Noble Ready Mix, Inc. (Shop)	772.00
		2134988	Krisher Electric (Training Repair)	7,638.93
		2134989	L&L Site Services, Inc.	454.00
		2134990	Life-Assist, Inc. (Medical Supplies)	4,539.58
		2134991	Locality Media, Inc. (Response Software Addons)	1,728.17
		2134992	Montana Linen	323.40
		2134993	MSC Industrial Supply Co. (Shop Supplies)	1,545.96
		2134994	MSU Fire Services Training School (Fire Officer I)	95.00
		2134995	NorthWestern Energy, Inc.	684.46
		2134996	Pacific Steel & Recycling, Inc. (Fleet Billable)	41.35
		2134997	Peak CMS, LLC (Telephone System)	148.45
		2134998	Pintler Billing Services (EMS Billing Service)	13,393.30
		2134999	Precision Lawn and Landscape	3,476.55

Central Valley Fire Expenditure Detail Report

2135000	Strictly Drywall (Shop)	3,355.00
2135001	Stryker Sales Corporation (Maint. Contracts)	30,765.60
2135002	Teleflex, Inc (Medical Supplies)	897.00
2135003	U S Bancorp	34,897.95
2135004	UPS Store #2899	21.16
2135005	Allegiance Benefit Plan Management (HRA Mgmt)	257.25
2135006	Belgrade Auto Parts, Inc.	5,416.73
2135007	Corina Brennan (EMS Overpayment Refund)	100.00
2135008	Egbert Plumbing, Inc. (St. 3 Repair)	605.96
2135009	Kenyon Noble Lumber Co	1,682.90
2135010	Paladin Background Screening (Hiring Expense)	150.00
2135011	Thomas Jones (EMS Overpayment Refund)	200.00
2135012	NorthWestern Energy, Inc.	4,792.75
2135013	AT&T Mobility (Cell Service)	575.24
2135014	Balco Uniform Co., Inc.	1,320.00
2135015	Belgrade Ace Hardware, Inc.	438.47
2135016	Blacked Out Tinting (St. 1 Dayroom Windows)	600.00
2135017	Bound Tree Medical, Inc. (EMS Supplies)	2,821.44
2135018	FirstNet (Cell Service)	607.51
2135019	Ghost Town Coffee Roasters, Inc.	231.34
2135020	Hillyard (Supplies)	88.70
2135021	Montana Oil Supply, Inc.	1,714.95
2135022	Roto Rooter (Shop Repair)	500.00
2135024	Stryker Sales Corporation (New Ambulance Equip)	153,259.68
2135025	Teleflex, Inc (Medical Supplies)	2,031.40
2135026	Allegiance COBRA Services, Inc. (Health Ins)	80.00
2135027	Balco Uniform Co., Inc.	15.00
2135028	BMB Emergency Medicine, LLC (Medical Officer)	1,000.00
2135029	Chalet Market, Inc. (Eagle Mount Lunch)	621.08
2135030	ECOLAB Pest Elim Div.	472.00
2135031	First Western Excavation, LLC (Shop)	4,297.50
2135032	Fisher's Technology (Copier Maint Contract)	39.10
2135033	Four Corners County W & S District	307.14
2135034	Ghost Town Coffee Roasters, Inc.	181.20
2135035	Hillyard (Supplies)	389.61
2135036	IAFF Health & Wellness Trust (Health Insurance)	109,294.76
2135037	Kenyon Noble Lumber Co	364.41
2135038	L&L Site Services, Inc.	490.00
2135039	MSC Industrial Supply Co. (Shop Supplies)	585.59
2135041	NorthWestern Energy, Inc.	633.59
2135042	Pacific Steel & Recycling, Inc. (Fleet Billable)	60.49
2135043	Paul McKelvey (EMS Overpayment Refund)	966.31
2135044	Peak CMS, LLC (Telephone System)	148.45
2135045	Steer In Trailer Sales (Utility Trailer)	7,100.00
2135046	Teleflex, Inc (Medical Supplies)	1,928.00
2135047	Total Fire Protection West, LLC (Suppression)	2,675.00
2135048	Tucker Stone (Station Mowing)	2,850.00
ACH	Navitas Credit Corp. (Telephone System)	372.95

Central Valley Fire Expenditure Detail Report

ACH	WEX Fleet (Fuel - June Statement)	15,076.18
ACH	WEX Fleet (Fuel - July Payment)	16,883.20
ACH	US Bank (Credit Cards)	34,897.95
ACH	Wittwer, J. (Fleet Supplies)	63.16
ACH	Kane, J. (Volunteer Endorsement Reimb)	10.00
ACH	Whitaker, R. (Ambulance Travel Reimb)	507.34
ACH	Doidge, J. (EMS Partner Coffee)	110.05
ACH	Van Berkum, C. (Deployment Hotel Reimb)	423.36
ACH	Ivey, E. (Deployment Hotel Reimb)	344.00
Total		<u>1,812,345.59</u>

7/10/26	Disbursed to Employees	183,073.83
	IRS	37,771.16
	St of MT	10,461.00
	MPERA	4,540.79
	FURS	42,501.84
	Mission Square	13,265.19
	AFLAC	3,059.32
		<u>294,673.13</u>

7/24/2026	Disbursed to Employees	194,106.97
	IRS	42,882.34
	St of MT	11,367.00
	MPERA	4,748.36
	FURS	42,690.14
	Mission Square	13,321.38
	Unemployment Insurance	3,804.89
	Cigna	5,149.85
		<u>318,070.93</u>

	Operating Funds Account Balance 5/31/26**	4,252,942.35
	June Revenue Deposited w/ Co. Treasurer	2,195,969.13
	June Expenditures	<u>1,950,989.38</u>
3	Operating Funds Account Balance 6/30/26	<u>4,497,922.10</u>

Approved for Payment

Ron Murray, Chairman

Date

*Check 2134961 was written out of order, it was dated June 2026.

**Starting Operating fund balance is off from the prior month ending by \$354.81 due to a check from a prior period being voided.

Central Valley Fire

Payroll Summary

July 2026

	Jul 26
Employee Wages, Taxes and Adjustments	
Gross Pay	
Base Wage	294,989.39
Holiday Pay (2)	4,244.73
Kelly Time	17,731.18
Sick Leave	11,737.31
Vacation Leave	20,756.18
Acting Additional Pay	125.76
Acting Captain	111.84
Acting Engineer	335.04
Additional Preceptor	2.64
Additional Time	118,087.74
ALS Preceptor	84.48
BC Acting Pay	1,071.60
Holiday Pay	1,036.00
Hourly	22,282.50
Hourly - Wildland	11,920.00
Hourly Overtime	4,867.32
Longevity Pay	3,858.40
OT - FLSA	1,938.60
OT - Wildland	21,456.00
Total Gross Pay	536,636.71
Deductions from Gross Pay	
457(b)	-11,816.75
AFLAC	-2,506.00
FURS Employee	-36,374.88
MPERA Employee	-4,324.36
Roth 457b Plan Emp.	-2,722.71
Total Deductions from Gross Pay	-57,744.70
Adjusted Gross Pay	478,892.01
Taxes Withheld	
Federal Withholding	-65,091.00
Medicare Employee	-7,781.25
MT - Withholding	-21,828.00
Total Taxes Withheld	-94,700.25
Deductions from Net Pay	
AFLAC.1	-553.32
CVF PAC	-538.00
MSFA Employee	-3,320.88
MT Pro FF PAC	-144.00
Union Dues	-2,327.24
UnionBenevolence	-127.52
Total Deductions from Net Pay	-7,010.96
Net Pay	377,180.80
Employer Taxes and Contributions	
Medicare Company	7,781.25
457(b) Company	12,047.11
FURS Employer	48,817.10
MPERA Employer	4,964.79
Unemployment - St of MT	1,064.77
Total Employer Taxes and Contributions	74,675.02

Central Valley Fire
Budget vs. Actual
July 2025 through June 2026

	Amount Utilized Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget Utilized
Operating Income/Expense				
Income				
4000 · INCOME				
Tax Income				
4600 · 20.30 Mills Base Levy	3,813,153.86	3,874,567.00	-61,413.14	98.4%
4601 · 10.000 Mills Voted Levy	1,878,437.28	1,908,127.00	-29,689.72	98.4%
4602 · 4.56 Mills Group Benefits	905,082.00	919,229.00	-14,147.00	98.5%
Total Tax Income	6,596,673.14	6,701,923.00	-105,249.86	98.4%
Non-Tax Income				
4203 · EMS Transport	1,355,792.21	850,000.00	505,792.21	159.5%
4220 · Burn Permits	531.00	500.00	31.00	106.2%
4235 · Entitlement Payment	167,976.18	169,556.00	-1,579.82	99.1%
4300 · Investment Interest	306,092.30	157,000.00	149,092.30	195.0%
4310 · Miscellaneous	12,461.84	1,500.00	10,961.84	830.8%
4315 · Penalty and Interest	24,075.50	8,000.00	16,075.50	300.9%
4320 · Deployment/Standby Fees	478,684.48	250,000.00	228,684.48	191.5%
4325 · Subd. Review/ Inspection Fees	12,555.00	5,000.00	7,555.00	251.1%
4326 · Impact Fees	1,758.00	100.00	1,658.00	1,758.0%
4328 · CPR Training	2,170.00	2,500.00	-330.00	86.8%
4329 · Fleet Services	206,902.21	100,000.00	106,902.21	206.9%
4400 · Sale of Assets	10,213.99	2,500.00	7,713.99	408.6%
4012 · Donations	4,214.00	500.00	3,714.00	842.8%
4500 · Grants	12,548.80	100.00	12,448.80	12,548.8%
Total Non-Tax Income	2,595,975.51	1,547,256.00	1,048,719.51	167.8%
Total 4000 · INCOME	9,192,648.65	8,249,179.00	943,469.65	111.4%
Total Income	9,192,648.65	8,249,179.00	943,469.65	111.4%
Gross Profit	9,192,648.65	8,249,179.00	943,469.65	111.4%
Expense				
5200 · PERSONNEL				
5210 · PAID STAFF				
5211 · Payroll Expenses				
5213 · FURS/PERS/457b	805,917.84	766,467.00	39,450.84	105.1%
5214 · Health Insurance	1,153,050.61	1,403,390.00	-250,339.39	82.2%
5215 · HRA disbursements to employees	111,443.78	128,800.00	-17,356.22	86.5%
5216 · Medicare	79,320.45	77,359.00	1,961.45	102.5%
5218 · MT St Unemployment Insurance	13,675.94	13,338.00	337.94	102.5%
5231 · Career Workers Comp	229,528.07	290,000.00	-60,471.93	79.1%
Total 5211 · Payroll Expenses	2,392,936.69	2,679,354.00	-286,417.31	89.3%
5220 · Salary & Wages	4,708,071.59	4,567,169.00	140,902.59	103.1%
5224 · Longevity Pay	48,522.54	48,651.00	-128.46	99.7%
5229 · Acting Pay	25,377.20	44,285.00	-18,907.80	57.3%

Central Valley Fire
Budget vs. Actual
July 2025 through June 2026

	Amount Utilized Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget Utilized
5225 · Overtime	686,862.79	675,000.00	11,862.79	101.8%
5233 · Recruitment & Retention	3,207.30	5,000.00	-1,792.70	64.1%
5235 · HIRING EXPENSES	6,123.86	10,000.00	-3,876.14	61.2%
Total 5210 · PAID STAFF	7,871,101.97	8,029,459.00	-158,357.03	98.0%
5250 · VOLUNTEER STAFF				
5251 · Volunteer Reimbursements	0.00	7,000.00	-7,000.00	0.0%
5252 · Volunteer Staffing Retirement	0.00	40,000.00	-40,000.00	0.0%
5253 · Volunteer Shift Meals	3,495.00	4,000.00	-505.00	87.4%
Total 5250 · VOLUNTEER STAFF	3,495.00	51,000.00	-47,505.00	6.9%
5270 · HEALTH & WELLNESS/OSHA				
5271 · Fitness	4,349.93	3,500.00	849.93	124.3%
5272 · Physicals	32,876.02	20,000.00	12,876.02	164.4%
5273 · Health & Safety	11,892.76	13,791.00	-1,898.24	86.2%
Total 5270 · HEALTH & WELLNESS/OSHA	49,118.71	37,291.00	11,827.71	131.7%
Total 5200 · PERSONNEL	7,923,715.68	8,117,750.00	-194,034.32	97.6%
5300 · OPERATIONS				
5301 · Customer Credit Card Usage Fee	4,016.00	3,500.00	516.00	114.7%
5310 · ELECTIONS	24,995.51	30,000.00	-5,004.49	83.3%
5320 · INSURANCE	60,118.00	67,800.00	-7,682.00	88.7%
5400 · APPARATUS				
5411 · Fuel & Oil	98,939.77	80,000.00	18,939.77	123.7%
5412 · Fleet Services - Billable	77,493.21	33,000.00	44,493.21	234.8%
5420 · Apparatus R & M	100,983.67	105,000.00	-4,016.33	96.2%
5460 · Apparatus R & M Labor	0.00	3,000.00	-3,000.00	0.0%
5455 · Equipment Annual Testing	26,169.13	25,000.00	1,169.13	104.7%
5456 · Equipment R & M	5,887.54	13,600.00	-7,712.46	43.3%
5457 · Shop Tools	6,470.68	5,000.00	1,470.68	129.4%
Total 5400 · APPARATUS	315,944.00	264,600.00	51,344.00	119.4%
5500 · FACILITIES R & M				
5510 · Buildings & Grounds	74,171.91	91,000.00	-16,828.09	81.5%
5520 · Communication				
5521 · Cell Phone Service	17,143.54	16,200.00	943.54	105.8%
5522 · Equipment	0.00	100.00	-100.00	0.0%
5525 · Telephone Lines	6,256.80	6,300.00	-43.20	99.3%
5526 · Internet/Cable	17,115.92	17,000.00	115.92	100.7%
Total 5520 · Communication	40,516.26	39,600.00	916.26	102.3%
5530 · Leases	24,781.20	30,781.00	-5,999.80	80.5%
5541 · Electricity/Natural Gas/Propane	71,994.49	82,500.00	-10,505.51	87.3%
5542 · Garbage/Water/Sewer	15,015.23	15,500.00	-484.77	96.9%
Total 5500 · FACILITIES R & M	226,479.09	259,381.00	-32,901.91	87.3%

Central Valley Fire
Budget vs. Actual
July 2025 through June 2026

	Amount Utilized Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget Utilized
5600 · PROFESSIONAL SERVICES				
5601 · Attorney	400.00	12,000.00	-11,600.00	3.3%
5603 · Auditor	21,750.00	25,000.00	-3,250.00	87.0%
5605 · Business Subscript/Memberships	8,524.79	7,500.00	1,024.79	113.7%
5606 · Billing Services Med. Transport	107,100.53	68,000.00	39,100.53	157.5%
5609 · HR Consultant	11,310.58	10,000.00	1,310.58	113.1%
5611 · IT Consultant	42,540.13	30,000.00	12,540.13	141.8%
5613 · Medical Control Officer	12,000.00	12,000.00	0.00	100.0%
5616 · Accreditation	39,901.41	53,800.00	-13,898.59	74.2%
5614 · Other Professional Consultants	41,286.00	100,350.00	-59,064.00	41.1%
Total 5600 · PROFESSIONAL SERVICES	284,813.44	318,650.00	-33,836.56	89.4%
5630 · PUBLIC OUTREACH				
5631 · Advert/Notices/Public Rel.	1,873.95	5,000.00	-3,126.05	37.5%
5632 · Meetings	7,414.45	5,500.00	1,914.45	134.8%
5633 · Fire Prevention/Education	8,067.68	15,000.00	-6,932.32	53.8%
5635 · Awards, Ceremonies, Gifts	4,324.06	12,000.00	-7,675.94	36.0%
Total 5630 · PUBLIC OUTREACH	21,680.14	37,500.00	-15,819.86	57.8%
5650 · SUPPLIES				
5651 · IT Supplies	107,253.25	95,000.00	12,253.25	112.9%
5652 · Medical Supplies	75,417.96	82,000.00	-6,582.04	92.0%
5653 · Office Supplies	9,130.78	10,000.00	-869.22	91.3%
5654 · Operating Supplies(consumables)	16,507.58	25,500.00	-8,992.42	64.7%
5656 · PPE consumables	20,954.77	15,000.00	5,954.77	139.7%
5659 · Uniforms	43,935.26	45,000.00	-1,064.74	97.6%
5660 · Hazmat Supplies	5,407.98	5,500.00	-92.02	98.3%
5661 · Deployment expenses to be reimb	63,605.05	0.00	63,605.05	100.0%
5662 · Transport Expense	182.62	0.00	182.62	100.0%
Total 5650 · SUPPLIES	342,395.25	278,000.00	64,395.25	123.2%
5670 · TRAINING/EDUCATION				
5671 · Education - Out of District	8,736.77	32,550.00	-23,813.23	26.8%
5672 · Employee Education Reimbmnt	1,380.00	16,000.00	-14,620.00	8.6%
5673 · Supplies	4,540.87	13,125.00	-8,584.13	34.6%
5674 · Training - In District	34,793.45	39,375.00	-4,581.55	88.4%
5675 · Training - Administration	8,465.72	14,000.00	-5,534.28	60.5%
5677 · GVFA	590.00	13,000.00	-12,410.00	4.5%
5678 · Paramedic Assistance Program	45,370.52	120,575.00	-75,204.48	37.6%
Total 5670 · TRAINING/EDUCATION	103,877.33	248,625.00	-144,747.67	41.8%
5700 · NON-CAPITAL EQUIPMENT				
5701 · Fire Hose	198.37	10,000.00	-9,801.63	2.0%
5702 · IT/Communications	7,989.07	17,500.00	-9,510.93	45.7%
5704 · SCBA	3,878.02	3,175.00	703.02	122.1%

Central Valley Fire
Budget vs. Actual
July 2025 through June 2026

	Amount Utilized Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget Utilized
5705 · Tools & Equipment	8,519.53	16,000.00	-7,480.47	53.2%
5706 · EMS Equipment				
5706.1 · EMS Annual Maintenance Contract	30,350.00	30,350.00	0.00	100.0%
5706.2 · EMS R & M parts and accessories	20,090.58	26,650.00	-6,559.42	75.4%
Total 5706 · EMS Equipment	50,440.58	57,000.00	-6,559.42	88.5%
5707 · Wildland Tools & Equipment	6,237.69	12,000.00	-5,762.31	52.0%
Total 5700 · NON-CAPITAL EQUIPMENT	77,263.26	115,675.00	-38,411.74	66.8%
8020 · Bad Debt	650.00	0.00	650.00	100.0%
9998 · Uncoded CCD/Vendor Invoices	16,592.52	0.00	16,592.52	100.0%
Total 5300 · OPERATIONS	1,478,824.54	1,623,731.00	-144,906.46	91.1%
Total Expense	9,402,540.22	9,741,481.00	-338,940.78	96.5%
Net Operating Income	-209,891.57	-1,492,302.00	1,282,410.43	14.1%
Reserve Income/Expense				
Reserve Income				
4603 · 14 Mills Voted Levy	2,629,443.13	2,671,053.00	-41,609.87	98.4%
4450 · Loan Proceeds	4,755,925.27	0.00	4,755,925.27	100.0%
Total Reserve Income	7,385,368.40	2,671,053.00	4,714,315.40	276.5%
Reserve Expense				
5000 · CAPITAL IMPROVEMENT				
5120 · CAPITAL RESERVE				
5121 · Apparatus	1,585,227.62	1,552,500.00	32,727.62	102.1%
5122 · Facilities	3,945,790.81	572,875.00	3,372,915.81	688.8%
5123 · Equipment	298,134.47	280,003.00	18,131.47	106.5%
Total 5120 · CAPITAL RESERVE	5,829,152.90	2,405,378.00	3,423,774.90	242.3%
Total 5000 · CAPITAL IMPROVEMENT	5,829,152.90	2,405,378.00	3,423,774.90	242.3%
5100 · LOANS				
5110 · Stockman Bank	992,081.38	424,305.00	567,776.38	233.8%
5550 · Interest Expense	152,035.33	0.00	152,035.33	100.0%
Total 5100 · LOANS	1,144,116.71	424,305.00	719,811.71	269.6%
Total Reserve Expense	6,973,269.61	2,829,683.00	4,143,586.61	246.4%
Net Reserve Income	412,098.79	-158,630.00	570,728.79	-259.8%
Net Income	202,207.22	-1,650,932.00	1,853,139.22	-12.2%

Reserve Balances as of 6/30/26

Apparatus Reserves	\$1,842,372.48
Facility Reserves	\$2,063,423.01
Equipment Reserves	\$208,653.26
Undesignated Reserves (6/30/26)	\$228,736.25
Total	\$4,102,146.74

Operating Cash Balance as of 7/31/26 \$2,360,958.82



Thank You

7-29-26

July 29, 2026

Dear Firefighters,

Dear Firefighters,

Thank you for
keeping us safe
and putting out fires.

Thank you for keeping us safe and putting out
fires. Thank you for helping people stay safe. Thank
you for helping people when they get in a bad crash.

Love,

Mason (5 years old)

And Grandma Michelle

Thank you for
helping people stay
safe. Thank you for
helping people when
they get in a bad
crash.

Love,

MM S O J

(5 yrs. old)

and Grandma Michelle



CENTRAL VALLEY FIRE DISTRICT

215 Wings Way Belgrade, MT 59714
Phone: 406-388-4480 Fax: 406-388-6270

To: CVFD Board of Trustees
From: Jay C Wittwer, Fire Chief
Date: August 11, 2026
RE: July 2026 – Fire Chief's Report

Operations Report:

July Incidents:

Total Incidents: 290
Mutual Aid: 15 (receiving 11)
Fire Calls: 29
Station 2 Calls: 14

We have opened recruitment for entry level firefighters and firefighter paramedics in order to create a current hiring eligibility list for future hires.

Wildland:

Two crews are deployed:

Suppression staff are in California. All wages, backfill and daily fees for equipment are covered, and staffing and coverage are not negatively impacted for the District.

The Seasonal Fuels Crew is in Northern Oregon (Grasshopper Fire). All wages and daily equipment fees are covered, and staffing and coverage are not negatively impacted for the District.

Heavy & Specialty Rescue Report:

On-going training for all areas with this specialty team.

EMS Division Report:

July EMS Activity Summary for Board Report

Central Valley Fire District responded to 281 total incidents in July, compared with 266 in June. Of those, 150 were EMS incidents, representing 53% of total call volume. EMS activity decreased by 20 incidents, or approximately 12%, from the 170 EMS incidents recorded in June. July EMS activity resulted in 103 patient

transports, 37 patient refusals, and 10 other non-transport dispositions. The overall transport rate was approximately 69%.

July EMS Numbers

- Total district incidents: 290
- EMS incidents: 150
- EMS percentage of total call volume: 52%
- Patients transported: 103
- Transport rate: approximately 69%
- Patient refusals: 37
- Other non-transports: 10
- Interfacility transports: 14
- Flight-team transports: 3

MEDIC 5-2 Update

MEDIC 5-2 responded to 30 incidents and transported 24 patients during July, for an 80% transport rate. The unit completed 14 interfacility transports and 10 transports from 911 responses. MEDIC 5-2 also received 12 mutual-aid requests in the Three Forks area, resulting in four patient transports.

Despite the overall decrease in EMS call volume, MEDIC 5-2 continued to provide value through 911 coverage, interfacility transports, and regional mutual aid.

Training Division Report:

April–July 2026

Central Valley Fire District personnel remained actively engaged from April through July, in training, professional development, certification efforts, promotional testing, and preparation for the upcoming wildland fire season. This reporting period included significant accomplishments in wildland preparedness, recruit training, firefighter certification, EMS development, paramedic education, and officer development.

Wildland Training and Seasonal Preparedness

Wildland fire training remained a major focus throughout the reporting period as members prepared for the upcoming wildland season. Personnel continued completing annual wildland refresher skills and participated in multiple wildland training courses designed to improve operational readiness while supporting individual career development and progression.

Members pursued wildland courses and qualifications appropriate to their experience levels and career-development goals. This combination of refresher training and advanced educational opportunities helps ensure personnel maintain critical wildland skills while providing pathways for members to progress into positions with greater responsibility.

These efforts demonstrate the continued commitment of our members to maintaining operational readiness and developing the knowledge, skills, and qualifications necessary to operate during wildland incidents safely and effectively.

Gallatin Valley Fire Academy (GVFA)

The joint Gallatin Valley Fire Academy (GVFA) began during this reporting period in cooperation with Bozeman Fire Department and Big Sky Fire Department. The academy provided new career members with structured firefighter training and the opportunity to train alongside personnel from neighboring agencies.

Academy activities included firefighter fundamentals, hands-on skills development, and live-fire training. Working in a joint academy environment also provided new members with valuable opportunities to develop relationships with personnel from neighboring departments and become familiar with the operational practices of agencies they may work alongside during future incidents. The GVFA concluded in July, with Central Valley Fire District successfully graduating one member from the academy.

The continued collaboration between regional departments through the GVFA provides an important opportunity to standardize foundational firefighter skills, strengthen interagency relationships, and prepare new career personnel for operational assignments.

Firefighter Certification and Career Development

Career and volunteer members continued working toward professional certifications consistent with the District's career development organizational plan. Personnel actively pursued certification courses, specialized training, and other educational opportunities to advance their qualifications and prepare for future responsibilities within the organization.

All new career and volunteer members are currently working toward obtaining Firefighter I certification. Establishing this common foundation of firefighter training and certification helps maintain consistent operational expectations across the organization regardless of membership status.

The continued pursuit of certifications by our members demonstrates a commitment to professional growth and supports the District's long-term goals for career development, succession planning, and organizational capability.

Live-Fire and Operational Training

Live-fire training continued during the reporting period, providing personnel with opportunities to practice critical structural firefighting skills in realistic and controlled environments.

These training opportunities reinforce fundamental skills while allowing members to practice fireground operations, communication, teamwork, decision-making, and coordination under conditions that more closely represent actual emergency incidents.

Live-fire training remains an important component of maintaining operational readiness and provides both new and experienced members with opportunities to develop and reinforce safe and effective firefighting practices.

Medical Training and EMS Professional Development

Medical training and professional development continued to be a significant focus during this reporting period. Multiple EMT-level providers completed additional training and obtained endorsements that expand their ability to provide patient care. These endorsements included intravenous (IV) and intraosseous (IO) access initiation and maintenance, advanced airway skills, and medication administration.

The continued pursuit of these endorsements demonstrates a strong commitment by our EMT providers to broaden their scope of practice and increase the level of care they can provide to the community. Expanding these capabilities also allows EMT-level personnel to assist our Advanced Life Support (ALS) providers more effectively during higher-acuity medical incidents while providing an enhanced level of Basic Life Support (BLS) care.

Two members also successfully completed the Flathead Valley Community College Paramedic Program. This accomplishment followed many months of intensive coursework, hospital clinical rotations, and extensive field training. As part of the program, these members spent multiple weeks out of state completing required ambulance field time and gaining valuable experience in the prehospital environment.

Completing a paramedic program while balancing professional and personal responsibilities requires a significant investment of time and effort. The dedication demonstrated by these members represents an important professional achievement and directly contributes to strengthening Central Valley Fire District's Advanced Life Support capabilities.

The continued advancement of both EMT- and paramedic-level personnel supports the District's career development goals while increasing the depth, capability, and overall quality of emergency medical care available to the community.

Joint County EMS Training

Joint County EMS training continued on a monthly basis throughout the reporting period. These cooperative training sessions provide participating agencies with opportunities to maintain medical skills, improve interoperability, and strengthen the delivery of emergency medical services throughout the county.

The annual Joint County EMS meeting was held in July to review the program and discuss its future direction. The meeting provided participating agencies an opportunity to evaluate current training efforts, discuss future priorities, and identify opportunities for continued collaboration and improvement.

[Congratulations](#) to Chief Songer on his appointment to Joint Chair of this committee. This appointment provides Central Valley Fire District with continued involvement and leadership in the development and future direction of the Joint County EMS training program.

Captain Promotional Assessment

The District completed its Captain promotional assessment process during this reporting period. Four members successfully passed the promotional examination and will be placed on the Captain promotional eligibility list.

The promotional assessment process evaluates personnel seeking increased leadership responsibilities within the organization and provides the District with a pool of qualified members for future Captain opportunities.

The successful completion of this process also represents an important component of the District's succession planning and career-development efforts by encouraging members to continue developing the leadership, operational, and decision-making skills required of company officers.

Summary - Training Division Report

April through July was a productive period for training and professional development throughout Central Valley Fire District. Personnel continued preparing for wildland fire season, participated in the joint Gallatin Valley Fire Academy, completed live-fire training, pursued Firefighter I and other professional certifications, expanded EMT-level capabilities, and completed advanced paramedic education.

The completion of the Captain's promotional assessment, continued participation in monthly Joint County EMS training, and ongoing pursuit of career-development opportunities further demonstrate the commitment of District personnel to professional growth and organizational readiness.

The accomplishments during this reporting period reflect significant investments of time and effort by our career and volunteer members. Continued emphasis on training, certification, leadership development, EMS advancement, and interagency cooperation strengthens the District's ability to provide safe, professional, and effective emergency services to the community.

Fire Prevention Report:

July report:

- During this meeting, Chief Zlomie will be completing the Final Resident Course of the EFO Program. Tuesday should be the completion of the Gettysburg staff ride. Thank you to the Board and to the CVFD team for their support throughout the time away and the commitment that the program requires.
- Deputy Fire Marshal Yung has completed the installation of the Water Tank at Station 4, and we now have 20,000 gallons of water available for fire suppression purposes in this neighborhood.
- Deputy Fire Marshal Yung has done extensive work to complete the installation of the Fire Pump at the Fleet Maintenance Facility.
- We are preparing for our Fall, with Fall Festival approaching, as well as Digger Day's coming up later this month.

Community Involvement & Education July report:

- a. On-going CPR and First Aid Classes continue to be held at CVFD and the Belgrade Library. SIDE-WALK CPR training continued at the Belgrade National Night Out, and again at the ongoing Belgrade Summer Nights events held throughout the summer.
- b. Adjustments were made to the Gallatin County resource guide and published.
- c. AED program prep for the AED donation and is in the legal review in process with our attorney.
- d. COT (Community Outreach Team). We continue to review the new website Streamline.
- e. Large USA Flag – great story to share.
- f. The next Board Meeting / Open House to take place at Fire Station 6 on September 8, 2026.

Accreditation Process - Center for Public Safety Excellence – Based on Quality Improvement:

Accreditation Officer, Battalion Chief White:

For July the Accreditation Team has completed Module 4: Response Performance Analysis. This module will serve as a critical component of the department's Community Risk Assessment and Standards of Cover (CRA/SOC) and will help ensure that future service delivery decisions are data-driven and aligned with community needs. The team has started Module 5, update on that process next month.

Revenue Enhancement Processes:

- a. The District's strategic plan, continues to be a guide for our processes.
- b. A number of efforts have increased revenues within the EMS Division. M5-2 continues to be successful in providing a high level of service to our communities and our partners in the Gallatin area. We are investigating at placing this unit in service for a 24 hr period.
- c. Annual adjustments continue to address current standards, this is increasing collections rates.
- d. Administration continues to provide a reporting document to keep the Board informed monthly with tracking the programs that are in place.

County Wide EMS System:

- a. The County wide Administration and Operational groups continue working to establish a plan that will bring a sustainable EMS system to the greater Gallatin area.
- b. Trustee Holt, and EMS Chief Songer have been and will continue to join the monthly meetings.
- c. H&H Consulting, the consulting firm, presented the operational plan on July 22 to the administration and operational groups for this county wide EMS system.
- d. Future meetings will focus on those results.

City of Belgrade and District development projects:

Oral report regarding projects within the District and the City of Belgrade, highlighting how these will affect CVFD with our service model.



CENTRAL VALLEY FIRE DISTRICT

215 Wings Way, Belgrade, MT 59714
Phone 406-388-4480 Fax 406-388-6720

Re: Update to Apparatus Plan
Action: Approval from Board of Trustees during August 11, 2026 meeting
Date: August 5, 2026
From: Jay C Wittwer, Fire Chief

Type 5 Wildland Apparatus Replacement Update

Central Valley Fire District is requesting approval to replace its 2008 Ford F-550 Type 5 Extended Cab Wildland Engine with a new 2026 Ford F-550 Crew Cab Type 5 Wildland Apparatus. The current apparatus has exceeded its recommended front-line service life and is experiencing increased reliability concerns that impact operational readiness.

Most recently, the apparatus suffered a mechanical failure while assigned to a wildland fire deployment in Oregon. The breakdown required the crew to remain in Medford for three days while repairs were completed, temporarily removing both personnel and equipment from service. This incident highlighted the increasing maintenance challenges associated with an aging apparatus and the operational risks of continuing to rely on a vehicle that has reached the end of its expected service life.

The replacement apparatus will be constructed by the District's Fleet Division at a cost of less than \$200,000. Funding will be provided through a transfer from the Facilities Fund, allowing the District to replace the apparatus without increasing the current budget or requesting additional taxpayer funding.

In addition to improved reliability, the proposed crew cab configuration provides a significant enhancement to firefighter safety and operational capability. The current 2008 extended cab was not designed to transport three firefighters comfortably or safely over extended distances. The third firefighter must ride in a small side-facing jump seat, making long-distance deployments both uncomfortable and less desirable from an occupant safety perspective.

The 2026 Ford F-550 Crew Cab will provide proper forward-facing seating for all crew members and significantly improve the District's ability to deploy personnel for mutual aid and state

mobilization assignments. Within the District, the new apparatus will also increase operational flexibility by allowing up to a 5-personnel to respond into remote areas where larger Type I engines cannot safely or effectively access, particularly within the foothills of the Bridger Mountains and other wildland-urban interface areas.

The proposed replacement is consistent with NFPA 1900, Standard for Automotive Fire Apparatus, which recognizes the importance of replacing aging apparatus before increased maintenance costs and declining reliability begin to impact emergency response capability. It also aligns with nationally recognized fire apparatus replacement practices that recommend evaluating front-line apparatus for replacement after approximately 15 years of service, depending on operational demands.

Approval of this replacement will improve firefighter safety, enhance response capability, increase fleet reliability, and ensure the District maintains a dependable Type 5 wildland resource capable of serving the community for many years to come.