



CENTRAL VALLEY FIRE DISTRICT

215 Wings Way Belgrade, MT 59714
Phone: 406-388-4480 Fax: 406-388-6270

To: Central Valley Fire District Board of Trustees
From: Jay Wittwer Fire Chief
Date: June 3, 2026
RE: June 9, 2026, Board of Trustees Meeting

Members of the Board:

The regular meeting of the Central Valley Fire District Board of Trustees will take place on Tuesday, June 9, 2026, at 5:30 PM at Fire Station 3 at 275 Ice Center Lane, Bozeman, Mt 59718. The regular board meeting will consist of:

- Presentation of State of Montana EMS Service of the Year Award to the Board of Trustees.
- Routine Business and Reports.
- Discussion - FY27 Health Insurance
- Discussion - SAFER Grant and approval
- Discussion – Attorney services
- Review and approve RUDD and Associates Audit Report
- Consideration and Adoption of Resolution for FY27 Fee Schedule Updates

Please let me know if you have any additions or corrections. Thank you for the work that you do for our community and for our agency.

Respectfully,

Jay C Wittwer

Jay C Wittwer
Fire Chief

Upcoming Events:

July 3rd - City of Belgrade America's 250th celebration and fireworks show
July 4th – Bucket Brigade Community Program
July 5th – Annual Kiwanis Car show “Cars on Broadway”
July 17th – Eagle Mount Luncheon at Main Fire Station

CENTRAL VALLEY FIRE DISTRICT
215 Wings Way
Belgrade, MT 59714
Chairman Ron Murray

AGENDA: June 9, 2026

ALL MEETINGS OF THE CENTRAL VALLEY FIRE DISTRICT
BOARD OF TRUSTEES ARE RECORDED.

NOTE: This meeting will be held at
Central Valley Fire District, Station 3, 275 Ice Center Lane, Bozeman

REGULAR MEETING: 5:30 p.m.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

EMS AWARD PRESENTATION

MINUTES APPROVED: May 12, 2026

FINANCIAL REVIEW & APPROVAL:

COMMUNICATIONS:

PUBLIC COMMENT: *Please state your name and address in an audible tone of voice for the record. This is the time for individuals to comment on matters falling within the purview of the Central Valley Fire District. There will also be an opportunity in conjunction with each agenda item for comments pertaining to that item. **Please limit your comments to three minutes.***

REPORTS:

Chief Report

Local 4939 Report

Volunteer Association Report

Trustee Report

Reports approved

ORDER OF BUSINESS:

DISCUSSION ITEMS:

- FY27 Health Insurance

ACTION ITEMS:

- RUDD FY25 Audit Presentation and Approval
- Consideration and Approval of Applying for SAFER Grant
- Consideration and Adoption of Resolution 252611 FY27 Fee Schedule Updates
- Discussion and Decision Regarding Attorney Services

ANNOUNCEMENTS: Next regular meeting date is: July 14, 2026,
immediately following the Quarterly Meeting of the IFC Board of Appeals

ADJOURNMENT:



**CENTRAL VALLEY FIRE DISTRICT
BOARD OF TRUSTEES MEETING**

215 Wings Way
Belgrade, MT 59714
406-388-4480
(Fax): 406-388-6270

MEETING PLACE: Central Valley Fire District, Station 1
215 Wings Way, Belgrade, MT

DATE: May 12, 2026

TIME: 5:30 pm

ATTENDANCE:		<u>(Present)</u>	<u>(Absent)</u>
<i>Trustees:</i>	Ron Murray, Chairman	X	
	Rob Holt, Vice Chairman	X	
	Mark MacLeod, Sec/Treas.	X	
	Ramie Blakeman	X	
	Joel Fassbinder	X	
<i>Fire Chief:</i>	Jay Wittwer	X	
<i>Operations Chief:</i>	Jeff Hurley	X	
<i>Fire Marshal:</i>	Jake Zlomie		X
<i>Acting Clerk:</i>	Debbie Bloem	X	

NOTICE: **ALL MEETINGS OF THE CENTRAL VALLEY FIRE DISTRICT BOARD OF TRUSTEES ARE RECORDED**

GUESTS/VISITORS: Stephen McAdams, Samantha Honatke, Rylie Songer, Jaime Songer, Bryan Songer, Mo Holt, Jake Simpson, Brinn Fiorentino

Meeting was called to order at 5:30 p.m.
Trustee Ron Murray led the Pledge of Allegiance.

AGENDA: As presented.

LOCAL 4939 PRESENTATION: Captain McAdams announced that after conducting an essay competition for local high school seniors, Local 4939 will be **presenting scholarships** to two students at their next meeting May 21st.

EMS CHIEF INSTALLATION: Fire Chief Jay C Wittwer expressed appreciation for Pat Songer's history with fire and EMS services which ranged from Lewistown, Montana, to Colorado, Nevada and Washington State. Chief Wittwer administered the **EMS Chief Oath of Office** to Pat Songer. Pat's wife, Jaime Songer pinned Chief Songer.

ANNUAL ORGANIZATIONAL MEETING:

Oaths of Office were administered by Office Manager Bloem for **Trustee Murray and Trustee Fassbinder**.
Roll was called.

Trustee Murray opened the meeting to **Officer Nominations**.
Trustee Blakeman nominated **Trustee Murray for Chairman**.
Trustee MacLeod seconded the nomination. The nomination was unanimously approved.

Trustee Blakeman nominated **Trustee Holt for Vice Chairman**.
Chairman Murray seconded the nomination. The nomination was unanimously approved.

Trustee Blakeman nominated **Trustee MacLeod for Secretary/Treasurer**. Vice Chairman Holt seconded the nomination. The nomination was unanimously approved.

MINUTES: Trustee Holt moved to approve the **April 14, 2026 minutes** as submitted. Trustee MacLeod seconded the motion. The motion was unanimously approved.

- FINANCIAL REPORTS:** Trustee Holt moved to approve **the financial reports**. Trustee Fassbinder seconded the motion. The motion was unanimously approved.
- COMMUNICATIONS:** Sandy Waters sent a thank you note for the Memorial Service held at Station 1 for former **Fire Chief Brett Waters**. The crew received a **donation from a resident** with words of appreciation when they were at the grocery store purchasing food for their shift.
- PUBLIC COMMENT:** None.
- FIRE CHIEF REPORT:** As submitted. Chief Wittwer referred to his written report. He expressed appreciation to Battalion Chief White and his work with CPSE to facilitate the **accreditation process** and urged review of his report for a better understanding of the details. He reported that the **City of Belgrade's** work session was focused on storm water processes and proposals. He will continue to report to the Board on City updates.
- LOCAL 4939 REPORT:** As submitted. **Captain McAdams** reported that **wildland** teams have now deployed twice, and firefighters continue to prepare for the wildland fire season. Members have participated in **raising the flag** for opening ceremonies for both major and minor local baseball teams. The Union is pleased with the election and welcomed **Joel Fassbinder** as a new trustee for the District. In a week, three members will be attending the **State Convention** in Whitefish.
- VOLUNTEER ASSOCIATION:** As submitted.
- TRUSTEE REPORT:** Trustee Blakeman reported that two recommendations proceeded out of the Trustee Strategic Planning session. The first was that a **formal meeting should be planned with Dan Clark**, the Director of the MSU Local Government Center to help clarify the role of the Trustees in the Strategic Plan implementation. The other proposal is to have Director Clark **oversee a discussion** between the Board of Trustees, the CVFD Executive Team and representatives from Local 4939 to plan for future governance.

This would be in lieu of a separate trustee training session. Chief Wittwer will propose some dates and times.

Trustee Holt recommended that in spite of the various designations within the Board, **information should be shared** with all and not only certain officers. He also asked that a plan be formulated for the opening of Station 2.

Chairman Ron Murray thanked the CVFD crews again for their **response** when a lawn mower rolled over on him. He praised the consistently compassionate and professional work of the crew.

Trustee MacLeod moved to accept **the reports** as submitted. Trustee Holt seconded the motion. The motion was unanimously approved.

ORDER OF BUSINESS:

DISCUSSION ITEMS: None.

ACTION ITEMS: **FY27 Preliminary Budget Consideration and Approval**

Financial Manager Samantha Honatke asked if there were any questions about this FY27 Preliminary Budget which was presented last month at the April Board of Trustees Meeting. Chairman Murray expressed appreciation for the information that Financial Manager Honatke consistently prepares and presents which facilitates the Board's decisions regarding these matters.

Trustee Fassbinder moved to approve the **FY27 Preliminary Budget as presented**. Trustee Blakeman seconded the motion. The motion was unanimously approved.

Discussion and Decision Regarding Fire Station Options for Future Board Meetings and Open Houses

Chief Wittwer explained that the **Community Outreach Team** has suggested that board meetings take place in different locations,

including the new Station 6 facility. They are proposing that the next meeting be held at Station 3 and the Trustees agreed.

ANNOUNCEMENTS:

The next regular meeting of the Central Valley Fire District Board of Trustees is scheduled for **June 9, 2026 at Fire Station 3, 275 Ice Center Lane, Bozeman.**

ADJOURNMENT:

The meeting was adjourned at 6:10 p.m.

Ron Murray, Chairman

Mark MacLeod, Secretary/Treasurer

ATTEST: _____

Debbie Bloem, Clerk

10:22 AM
05/18/26

Central Valley Fire
Reconciliation Summary
1100 · CVFD Checking, Period Ending 04/30/2026

		<u>Apr 30, 26</u>
1	Beginning Balance	3,680,647.55
	Cleared Transactions	
	Checks and Payments - 211 items	-1,492,090.57
	Deposits and Credits - 72 items	245,222.14
	Total Cleared Transactions	<u>-1,246,868.43</u>
2	Cleared Balance	<u>2,433,779.12</u>
	Uncleared Transactions	
	Checks and Payments - 39 items	-125,960.98
	Total Uncleared Transactions	<u>-125,960.98</u>
3	Register Balance as of 04/30/2026	<u>2,307,818.14</u> ✓
	New Transactions	
	Checks and Payments - 169 items	-887,379.07
	Deposits and Credits - 27 items	50,247.02
	Total New Transactions	<u>-837,132.05</u>
4	Ending Balance	<u>1,470,686.09</u>

Verified by:

Wittwer *dw* 6.3.26
Bloem *db* 6/3/2026
Honatke smh 6/2/26

- 1) Beginning Balance: This is the beginning checking account balance according to the County on 4/1/2026.
- 2) Cleared Balance: This is the ending checking account balance according to the County on 4/30/2026.
- 3) Register Balance: This is the ending checking account balance according to QuickBooks on 4/30/2026. This should match the total checking account balance on the Expenditure Detail Report.
- 4) Ending Balance: This is the ending checking account balance according to QuickBooks at the date the reconciliation was performed on 5/18/2026.

Central Valley Fire Expenditure Detail Report

Accrual Basis

May 2026

VERIFIED BY:

DATE:

Check Number

Vendor

Amount

Wittwer *200 6.3.26*
 Bloem *DOB 6/3/2026*
 Honatke *SMH 6/1/26*

Prior Month

Ending Check # 2134796 ✓

Beginning Check # 2134797 ✓

Ending Check # 2134839 ✓

Voided Checks

Check Number	Vendor	Amount
2134797	Montana State Firemens Association (Life Ins)	2,997.06 ✓
2134798	AirNote, LLC (IT Consultant)	3,625.00 ✓
2134799	American Welding & Gas (Medical Supplies)	543.29 ✓
2134800	Balco Uniform Co., Inc.	2,496.10 ✓
2134801	Belgrade Ace Hardware, Inc.	1,188.00 ✓
2134802	Belgrade Auto Parts, Inc.	13,577.20 ✓
2134803	Benchmark Public Affairs, LLC (Lobbying)	5,000.00 ✓
2134804	Big Sky Fire Equip (Apparatus Maintenance)	4,212.67 ✓
2134805	Blackfoot Communications (St. 1 Internet)	757.50 ✓
2134806	Blanton Contracting, LLC (Shop)	234,133.46 ✓
2134807	Bozeman Chronicle	295.00 ✓
2134808	Cruise Master Prisms, Inc. (Plaque)	129.20 ✓
2134809	Department of Justice (Background Checks)	120.00 ✓
2134810	ECOLAB Pest Elim Div.	345.59 ✓
2134811	First Western Excavation, LLC (Shop)	6,900.00 ✓
2134812	Fisher's Technology (St 1 Copier Maint Agreement)	252.41 ✓
2134813	Ghost Town Coffee Roasters, Inc.	151.20 ✓
2134814	Hillyard (Station Supplies)	1,256.97 ✓
2134815	Life-Assist, Inc. (Medical Supplies)	7,184.35 ✓
2134816	Matrix Medical Waste Service (Medical Supplies)	400.00 ✓
2134817	MES Service Company, LLC (PPE)	5,460.00 ✓
2134818	Montana Linen	387.55 ✓
2134819	Montana Occupational Health (Physicals)	4,808.00 ✓
2134820	Montana State Fund (Workers Comp)	56,019.84 ✓
2134821	MSC Industrial Supply Co. (Shop Supplies)	733.45 ✓
2134822	MSU Fire Services Training School (Fire Instructor)	95.00 ✓
2134823	NorthWestern Energy, Inc.	6,347.74 ✓
2134824	Paladin Background Screening (Background Checks)	53.00 ✓
2134825	Personalize It (Board Name Plate)	25.00 ✓
2134826	Pintler Billing Services (EMS Billing Service)	8,964.34 ✓
2134827	Precision Lawn and Landscape (Station Lawn Care)	2,691.55 ✓
2134828	Rocky Mountain Supply, Inc. (Fuel)	25.98 ✓
2134829	Rudd & Company, PLLC (Auditors)	9,250.00 ✓
2134830	Strictly Drywall (Station 4 Project)	4,950.00 ✓
2134831	Taylor'd Services, LLC (St 2 Flagpole/St 1 Door Maint)	1,231.00 ✓
2134832	Teleflex, Inc (Medical Supplies)	1,330.00 ✓
2134833	Tritech Software Systems (CAD FirstDue Interface)	394.94 ✓
2134834	U S Bancorp	29,409.14 ✓
2134835	UPS Store #2899	38.00 ✓
2134836	Vanguard Safety Wear (PPE)	518.00 ✓
2134837	Waterous Company, Inc. (Fleet Billable)	388.97 ✓
2134838	WEX Fleet Universal (Fuel)	10,169.95 ✓
2134839	NorthWestern Energy, Inc. (Shop)	608.29 ✓
ACH	Navitas Credit Corp. (Telephone System)	372.95 ✓
ACH	TogetHR Consulting (HR Consultant)	1,568.22 ✓
ACH	Montana Dept. of Revenue (Shop Project)	2,364.98 ✓

Central Valley Fire Expenditure Detail Report

	ACH	FirstNet (Cell Phones)	1,129.48 ✓
	ACH	Songer, P. (Certification)	395.00 ✓
	Total		<u>435,295.37</u>
5/1/26		Disbursed to Employees	157,610.32
		IRS	28,999.00
		St of MT	8,220.00
		MPERA	4,819.63
		FURS	40,458.94
		Mission Square	13,571.34
		Union	2,359.12
		CVF PAC & MT FF PAC	662.00
		AFLAC	3,194.30
			<u>259,894.65</u>
5/15/2026		Disbursed to Employees	157,879.35
		IRS	28,855.68
		St of MT	8,214.00
		MPERA	3,260.49
		FURS	44,451.78
		Mission Square	13,569.09
			<u>256,230.39</u>
5/29/2026		Disbursed to Employees	148,085.43
		IRS	25,661.16
		St of MT	7,703.00
		MPERA	4,136.57
		FURS	42,282.11
		Mission Square	13,325.07
		Cigna	97,040.16
			<u>338,233.50</u>
		Operating Funds Account Balance 3/31/26	3,563,241.41
		April Revenue Deposited w/ Co. Treasurer	245,222.14
		April Expenditures	1,500,645.41
3		Operating Funds Account Balance 4/30/26	<u>2,307,818.14</u> ✓

Approved for Payment

Ron Murray, Chairman

Date

Central Valley Fire
Payroll Summary
 May 2026

	May 26
Employee Wages, Taxes and Adjustments	
Gross Pay	
Base Wage	463,160.99
Holiday Pay (2)	978.05
Kelly Time	25,837.62
Sick Leave	19,166.65
Vacation Leave	20,399.81
Acting Additional Pay	83.88
Acting Captain	335.52
Acting Engineer	488.60
Additional Time	67,594.48
ALS Preceptor	42.24
BC Acting Pay	1,205.55
Hourly	27,515.00
Hourly - Wildland	7,748.00
Hourly Annual Leave Rate	3,508.52
Hourly Overtime	2,386.40
Hourly Sick Leave Rate	4,516.82
Longevity Pay	5,908.18
OT - FLSA	3,986.30
OT - Wildland	1,788.00
Total Gross Pay	656,650.61
Deductions from Gross Pay	
457(b)	-18,462.32
AFLAC	-3,881.55
FURS Employee	-54,308.25
MPERA Employee	-5,687.19
Roth 457b Plan Emp.	-3,762.05
Total Deductions from Gross Pay	-86,101.36
Adjusted Gross Pay	570,549.25
Taxes Withheld	
Federal Withholding	-64,473.00
Medicare Employee	-9,521.42
MT - Withholding	-24,137.00
Total Taxes Withheld	-98,131.42
Deductions from Net Pay	
AFLAC.1	-909.90
CVF PAC	-548.00
MSFA Employee	-4,744.19
MT Pro FF PAC	-154.00
Union Dues	-2,359.12
UnionBenevolence	-127.52
Total Deductions from Net Pay	-8,842.73
Net Pay	463,575.10
Employer Taxes and Contributions	
Medicare Company	9,521.42
457(b) Company	18,243.49
FURS Employer	72,884.58
MPERA Employer	6,529.50
Unemployment - St of MT	1,641.69
Total Employer Taxes and Contributions	108,820.68

Central Valley Fire Budget vs. Actual July 2025 through May 2026

	<u>Amount Utilized</u> <u>Jul '25 - May 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget Utilized</u>
Operating Income/Expense				
Income				
4000 · INCOME				
Tax Income (through 4/30/26)				
4600 · 20.30 Mills Base Levy	2,393,470.76	3,874,567.00	-1,481,096.24	61.8%
4601 · 10.000 Mills Voted Levy	1,179,072.47	1,908,127.00	-729,054.53	61.8%
4602 · 4.56 Mills Group Benefits	568,109.08	919,229.00	-351,119.92	61.8%
Total Tax Income	<u>4,140,652.31</u>	<u>6,701,923.00</u>	<u>-2,561,270.69</u>	<u>61.8%</u>
Non-Tax Income				
4203 · EMS Transport	1,169,598.02	850,000.00	319,598.02	137.6%
4220 · Burn Permits	72.00	500.00	-428.00	14.4%
4235 · Entitlement Payment	167,976.18	169,556.00	-1,579.82	99.1%
4300 · Investment Interest	261,049.88	157,000.00	104,049.88	166.3%
4310 · Miscellaneous	2,706.22	1,500.00	1,206.22	180.4%
4315 · Penalty and Interest	19,361.28	8,000.00	11,361.28	242.0%
4320 · Deployment/Standby Fees	393,792.45	250,000.00	143,792.45	157.5%
4325 · Subd. Review/ Inspection Fees	12,155.00	5,000.00	7,155.00	243.1%
4326 · Impact Fees	1,172.00	100.00	1,072.00	1,172.0%
4328 · CPR Training	2,170.00	2,500.00	-330.00	86.8%
4329 · Fleet Services	184,384.03	100,000.00	84,384.03	184.4%
4400 · Sale of Assets	8,473.99	2,500.00	5,973.99	339.0%
4012 · Donations	2,664.00	500.00	2,164.00	532.8%
4500 · Grants	12,548.80	100.00	12,448.80	12,548.8%
Total Non-Tax Income	<u>2,238,123.85</u>	<u>1,547,256.00</u>	<u>690,867.85</u>	<u>144.7%</u>
Total 4000 · INCOME	<u>6,378,776.16</u>	<u>8,249,179.00</u>	<u>-1,870,402.84</u>	<u>77.3%</u>
Total Income	<u>6,378,776.16</u>	<u>8,249,179.00</u>	<u>-1,870,402.84</u>	<u>77.3%</u>
Gross Profit	6,378,776.16	8,249,179.00	-1,870,402.84	77.3%
Expense				
5200 · PERSONNEL				
5210 · PAID STAFF				
5211 · Payroll Expenses				
5213 · FURS/PERS/457b	740,891.75	766,467.00	-25,575.25	96.7%
5214 · Health Insurance	955,866.33	1,403,390.00	-447,523.67	68.1%
5215 · HRA disbursements to employees	39,946.75	128,800.00	-88,853.25	31.0%
5216 · Medicare	72,782.51	77,359.00	-4,576.49	94.1%
5218 · MT St Unemployment Insurance	12,548.78	13,338.00	-789.22	94.1%
5231 · Career Workers Comp	229,528.07	290,000.00	-60,471.93	79.1%
Total 5211 · Payroll Expenses	<u>2,051,564.19</u>	<u>2,679,354.00</u>	<u>-627,789.81</u>	<u>76.6%</u>
5220 · Salary & Wages	4,328,659.31	4,567,169.00	-238,509.69	94.8%
5224 · Longevity Pay	44,664.14	48,651.00	-3,986.86	91.8%
5229 · Acting Pay	24,299.77	44,285.00	-19,985.23	54.9%

Central Valley Fire Budget vs. Actual July 2025 through May 2026

	Amount Utilized Jul '25 - May 26	Budget	\$ Over Budget	% of Budget Utilized
5225 · Overtime	620,317.86	675,000.00	-54,682.14	91.9%
5233 · Recruitment & Retention	3,207.30	5,000.00	-1,792.70	64.1%
5235 · HIRING EXPENSES	5,913.86	10,000.00	-4,086.14	59.1%
Total 5210 · PAID STAFF	7,078,626.43	8,029,459.00	-950,832.57	88.2%
5250 · VOLUNTEER STAFF				
5251 · Volunteer Reimbursements	0.00	7,000.00	-7,000.00	0.0%
5252 · Volunteer Staffing Retirement	0.00	40,000.00	-40,000.00	0.0%
5253 · Volunteer Shift Meals	2,430.00	4,000.00	-1,570.00	60.8%
Total 5250 · VOLUNTEER STAFF	2,430.00	51,000.00	-48,570.00	4.8%
5270 · HEALTH & WELLNESS/OSHA				
5271 · Fitness	1,971.36	3,500.00	-1,528.64	56.3%
5272 · Physicals	28,387.00	20,000.00	8,387.00	141.9%
5273 · Health & Safety	11,892.76	13,791.00	-1,898.24	86.2%
Total 5270 · HEALTH & WELLNESS/OSHA	42,251.12	37,291.00	4,960.12	113.3%
Total 5200 · PERSONNEL	7,123,307.55	8,117,750.00	-994,442.45	87.8%
5300 · OPERATIONS				
5301 · Customer Credit Card Usage Fee	2,882.38	3,500.00	-617.62	82.4%
5310 · ELECTIONS	0.00	30,000.00	-30,000.00	0.0%
5320 · INSURANCE	60,118.00	67,800.00	-7,682.00	88.7%
5400 · APPARATUS				
5411 · Fuel & Oil	83,300.65	80,000.00	3,300.65	104.1%
5412 · Fleet Services - Billable	71,493.32	33,000.00	38,493.32	216.6%
5420 · Apparatus R & M	88,109.19	105,000.00	-16,890.81	83.9%
5460 · Apparatus R & M Labor	0.00	3,000.00	-3,000.00	0.0%
5455 · Equipment Annual Testing	24,504.14	25,000.00	-495.86	98.0%
5456 · Equipment R & M	5,887.54	13,600.00	-7,712.46	43.3%
5457 · Shop Tools	5,807.72	5,000.00	807.72	116.2%
Total 5400 · APPARATUS	279,102.56	264,600.00	14,502.56	105.5%
5500 · FACILITIES R & M				
5510 · Buildings & Grounds	61,178.60	91,000.00	-29,821.40	67.2%
5520 · Communication				
5521 · Cell Phone Service	15,993.45	16,200.00	-206.55	98.7%
5522 · Equipment	0.00	100.00	-100.00	0.0%
5525 · Telephone Lines	5,735.40	6,300.00	-564.60	91.0%
5526 · Internet/Cable	15,679.87	17,000.00	-1,320.13	92.2%
Total 5520 · Communication	37,408.72	39,600.00	-2,191.28	94.5%
5530 · Leases	24,781.20	30,781.00	-5,999.80	80.5%
5541 · Electricity/Natural Gas/Propane	65,636.55	82,500.00	-16,863.45	79.6%
5542 · Garbage/Water/Sewer	13,740.69	15,500.00	-1,759.31	88.7%
Total 5500 · FACILITIES R & M	202,745.76	259,381.00	-56,635.24	78.2%
5600 · PROFESSIONAL SERVICES				
5601 · Attorney	400.00	12,000.00	-11,600.00	3.3%

Central Valley Fire Budget vs. Actual July 2025 through May 2026

	Amount Utilized Jul '25 - May 26	Budget	\$ Over Budget	% of Budget Utilized
5603 · Auditor	21,750.00	25,000.00	-3,250.00	87.0%
5605 · Business Subscript/Memberships	7,099.79	7,500.00	-400.21	94.7%
5606 · Billing Services Med. Transport	93,707.23	68,000.00	25,707.23	137.8%
5609 · HR Consultant	11,310.58	10,000.00	1,310.58	113.1%
5611 · IT Consultant	35,540.13	30,000.00	5,540.13	118.5%
5613 · Medical Control Officer	11,000.00	12,000.00	-1,000.00	91.7%
5616 · Accreditation	38,916.73	53,800.00	-14,883.27	72.3%
5614 · Other Professional Consultants	32,786.00	100,350.00	-67,564.00	32.7%
Total 5600 · PROFESSIONAL SERVICES	252,510.46	318,650.00	-66,139.54	79.2%
5630 · PUBLIC OUTREACH				
5631 · Advert/Notices/Public Rel.	1,807.95	5,000.00	-3,192.05	36.2%
5632 · Meetings	7,414.45	5,500.00	1,914.45	134.8%
5633 · Fire Prevention/Education	8,067.68	15,000.00	-6,932.32	53.8%
5635 · Awards, Ceremonies, Gifts	4,324.06	12,000.00	-7,675.94	36.0%
Total 5630 · PUBLIC OUTREACH	21,614.14	37,500.00	-15,885.86	57.6%
5650 · SUPPLIES				
5651 · IT Supplies	98,911.97	95,000.00	3,911.97	104.1%
5652 · Medical Supplies	60,853.51	82,000.00	-21,146.49	74.2%
5653 · Office Supplies	8,449.09	10,000.00	-1,550.91	84.5%
5654 · Operating Supplies(consumables)	15,999.69	25,500.00	-9,500.31	62.7%
5656 · PPE consumables	19,459.88	15,000.00	4,459.88	129.7%
5659 · Uniforms	39,746.18	45,000.00	-5,253.82	88.3%
5660 · Hazmat Supplies	1,109.64	5,500.00	-4,390.36	20.2%
5661 · Deployment expenses to be reimb	47,978.99	0.00	47,978.99	100.0%
5662 · Transport Expense	182.62	0.00	182.62	100.0%
Total 5650 · SUPPLIES	292,691.57	278,000.00	14,691.57	105.3%
5670 · TRAINING/EDUCATION				
5671 · Education - Out of District	7,764.41	32,550.00	-24,785.59	23.9%
5672 · Employee Education Reimbmnt	1,380.00	16,000.00	-14,620.00	8.6%
5673 · Supplies	4,540.87	13,125.00	-8,584.13	34.6%
5674 · Training - In District	32,721.44	39,375.00	-6,653.56	83.1%
5675 · Training - Administration	6,124.26	14,000.00	-7,875.74	43.7%
5677 · GVFA	470.00	13,000.00	-12,530.00	3.6%
5678 · Paramedic Assistance Program	40,308.29	120,575.00	-80,266.71	33.4%
Total 5670 · TRAINING/EDUCATION	93,309.27	248,625.00	-155,315.73	37.5%
5700 · NON-CAPITAL EQUIPMENT				
5701 · Fire Hose	198.37	10,000.00	-9,801.63	2.0%
5702 · IT/Communications	7,989.07	17,500.00	-9,510.93	45.7%
5704 · SCBA	3,461.22	3,175.00	286.22	109.0%
5705 · Tools & Equipment	8,394.59	16,000.00	-7,605.41	52.5%
5706 · EMS Equipment				
5706.1 · EMS Annual Maintenance Contract	30,350.00	30,350.00	0.00	100.0%

Central Valley Fire Budget vs. Actual July 2025 through May 2026

	Amount Utilized Jul '25 - May 26	Budget	\$ Over Budget	% of Budget Utilized
5706.2 · EMS R & M parts and accessories	17,625.58	26,650.00	-9,024.42	66.1%
Total 5706 · EMS Equipment	47,975.58	57,000.00	-9,024.42	84.2%
5707 · Wildland Tools & Equipment	5,206.57	12,000.00	-6,793.43	43.4%
Total 5700 · NON-CAPITAL EQUIPMENT	73,225.40	115,675.00	-42,449.60	63.3%
9998 · Uncoded CCD/Vendor Invoices	29,129.67	0.00	29,129.67	100.0%
Total 5300 · OPERATIONS	1,307,329.21	1,623,731.00	-316,401.79	80.5%
Total Expense	8,430,636.76	9,741,481.00	-1,310,844.24	86.5%
Net Operating Income	-2,051,860.60	-1,492,302.00	-559,558.60	137.5%
Reserve Income/Expense				
Reserve Income				
4603 · 14 Mills Voted Levy (through 4/30/26)	1,650,469.79	2,671,053.00	-1,020,583.21	61.8%
4450 · Loan Proceeds	4,174,156.57	0.00	4,174,156.57	100.0%
Total Reserve Income	5,824,626.36	2,671,053.00	3,153,573.36	218.1%
Reserve Expense				
5000 · CAPITAL IMPROVEMENT				
5120 · CAPITAL RESERVE				
5121 · Apparatus	1,585,227.62	1,552,500.00	32,727.62	102.1%
5122 · Facilities	3,660,035.35	572,875.00	3,087,160.35	638.9%
5123 · Equipment	279,329.47	280,003.00	-673.53	99.8%
Total 5120 · CAPITAL RESERVE	5,524,592.44	2,405,378.00	3,119,214.44	229.7%
Total 5000 · CAPITAL IMPROVEMENT	5,524,592.44	2,405,378.00	3,119,214.44	229.7%
5100 · LOANS				
5110 · Stockman Bank	424,304.77	424,305.00	-0.23	100.0%
Total 5100 · LOANS	424,304.77	424,305.00	-0.23	100.0%
Total Reserve Expense	5,948,897.21	2,829,683.00	3,119,214.21	210.2%
Net Reserve Income	-124,270.85	-158,630.00	34,359.15	78.3%
Net Income	-2,176,131.45	-1,650,932.00	-525,199.45	131.8%

Reserve Balances as of 4/30/26

Apparatus Reserves	\$1,591,615.88
Facility Reserves	\$2,000,896.19
Equipment Reserves	\$68,063.47
Undesignated Reserves	\$397,353.36
Total	\$4,057,928.90

Operating Cash Balance as of 5/1/26 \$2,488,313.96

From: terry
Sent: Wednesday, May 20, 2026 3:13 PM
To: Jay Wittwer <jwittwer@centralvalleyfire.com>
Subject: Thank you to your great team

Hello Jay,
Just wanted to let you know how much we appreciated the service of the Central Valley Firemen who responded to our call at 5205 Eclipse Drive regarding screeching low battery smoke alarms that were set off in a recent power outage. The firefighters replaced all of the batteries needed.

Jay, you are admired and respected by your crew and the people in the community that you serve.

Thank you!

Terry Quatraro



CENTRAL VALLEY FIRE DISTRICT

215 Wings Way Belgrade, MT 59714

Phone: 406-388-4480 Fax: 406-388-6270

To: CVFD Board of Trustees
From: Jay C Wittwer, Fire Chief
Date: June 9, 2026
RE: May 2026 – Fire Chief's Report

Operations Report

May Incidents:

284 total incidents

175 EMS incidents

15 mutual aid responses: Received 8 and gave 7

Our seasonal wildland crew is currently in Minnesota and should start their journey back home on 6/5.

Heavy & Specialty Rescue Report

Water Rescue Team has completed the annual refresher training, and all 12 members completed the swim test for the year.

Training Division Report

- a. New vendor (Bozeman Health) for our BLS and CPR Certifications has been established with many requirements to meet their processes. Two community CPR classes completed.
- b. Wildland training – continued through May.
- c. During the month of May, personnel participated in a variety of training activities focused on enhancing operational readiness, technical rescue capabilities, and leadership development.
- d. Swiftwater rescue training - all new members and current members re-certified with swim test
- e. High angle rescue training is on-going
- f. Company-level training throughout the month of May.
- g. Overall, May training efforts reflected a continued commitment to operational excellence, safety, and professional development across all levels of the organization.

Fire Prevention Report

May report:

- Staff continues to support work towards full completion of the Fleet Services Facility.
- We have renewed our relationship with the American Red Cross and have refreshed our supply of smoke alarms.

Inspection Testing & Maintenance Reports:

- Total Number of reports received in May 2026 has been higher than prior 2 years since implementing IROL and the ITM program.

	Total Reports	Compliant	Deficient	Compliance Rate
May 2026	36	31	5	86.11%
May 2025	25	22	3	88.00%
May 2024	27	24	3	88.89%

EMS Division Report

May EMS Activity Summary for Board Report

Medical call volume for the month of May was strong, with 175 medical incidents, representing 61.6% of the District’s total incident activity. The highest-volume medical categories continued to be illness, injury/trauma, transfers, falls, motor vehicle crashes, and air medical support. Work continues to improve our EMS reporting process, including implementation of data exchange with Bozeman Health through a health data exchange interface (HDE), working on updating contracts with flight companies, and continued coordination with Three Forks Ambulance. We also completed an EMS education event with Willow Creek Fire, attended the State EMS Advisory Board meeting, attended the state recognition of CVFD as EMS Provider of the Year with representatives from CVFD and the Fire Chief, and continued work with the Headwaters EMS Operations Team toward the goal of building a stronger regional EMS system.

Total incidents	284
Medical incidents	175 (61.6%)
Average total incidents per day	9.2
Average medical incidents per day	5.6
Medical share of total activity	61.6%
Transfer / interfacility incidents	29 (10.2% of all; 16.6% of medical)

Air medical transport incidents	10 (3.5% of all; 5.7% of medical)
Falls	20 (7.0% of all; 11.4% of medical)
Medical MVC incidents	15 (5.3% of all; 8.6% of medical)

Community Involvement & Education

- a. On-going CPR and First Aid Classes continue to be held at CVFD and the Belgrade Library. First Aid, CPR & AED classes at the COVE Gym at River Rock and Reese Creek Community Building.
- b. AED program prep for the AED donation, legal review in process with our attorney.
- c. COT (Community Outreach Team). We continue to review the new website Streamline. May held a review of beta users that could assist us with enhancing processes on our website.
- d. May preparations for open house event at the June 9th Fire Station 3 location. We will continue to focus on sharing information, plans and provide education to the public.
- e. The next Board Meeting / Open House at Fire Station 6 to will take place on July 14, 2026.

Accreditation Process - Center for Public Safety Excellence – Based on Quality Improvement

- a. Accreditation Officer, Battalion Chief White:

For May the Accreditation Team has been preparing to begin Module 4: Response Performance Analysis.

This module focuses on evaluating how effectively the organization delivers emergency services by analyzing three key performance measures:

- Alarm Handling Time – The time from receipt of a call at dispatch until units are notified.
- Turnout Time – The time from unit notification until apparatus begins responding.
- Travel Time – The time from apparatus response until arrival on scene.

Over the coming weeks, staff will be reviewing historical response data from our 3-year period, validating system performance, and comparing results against adopted standards and community risk expectations. This analysis will help identify strengths, opportunities for improvement, and provide objective data to support future operational and deployment decisions.

The response performance analysis completed during Module 4 will serve as a critical component of the department's Community Risk Assessment and Standards of Cover (CRA/SOC) and will help ensure that future service delivery decisions are data-driven and aligned with community needs.

Revenue Enhancement Processes

- a. The District's strategic plan, continues to be a guide for our processes.
- b. A number of efforts have increased revenues within the EMS Division. M5-2 continues to be successful in providing a high level of service to our communities and our partners in the Gallatin area.
- c. Annual adjustment to bring billing to current standards, that will better address collections.
- d. Administration continues to provide a reporting document to keep the Board informed monthly with tracking the programs that are in place.

County Wide EMS System

- a. The County wide Administration and Operational groups continue working to establish a plan that will bring a sustainable EMS system to the greater Gallatin area.
- b. Trustee Holt, Chiefs Wittwer, Hurley and Songer have been and will continue to join the monthly meetings.
- c. A national contractor has submitted a bid to assist with an operational plan for this county wide EMS system.

Report on City of Belgrade and District development projects

Oral report regarding projects within the District and the City of Belgrade, highlighting how these will affect CVFD with our service model.

Report on well water processes – emergency declaration, city frees up \$600k to address wells #5 and #8 that are offline.

Donut “3-mile circle” around the city – new State processes were put into place during last Council meeting.

EMS Provider of the Year Award May 19, 2026



Central Valley Fire District

215 Wings Way

Belgrade, Mt. 59714

Office# (406) 388-4480

Fax # (406) 388-6270



To: Fire Chief and Deputy Fire Chief

From: EMS Chief

Date: May 26, 2026

Re: Recommended EMS Chargemaster and All-Hazards Chargemaster Rate Adjustments

The proposed EMS and All-Hazards Chargemaster rate updates establish a more current sustainable fee schedule for CVFD. The EMS rates are based on a balanced benchmarking approach that considers current ambulance rate references, Montana rate information, and the operational cost of maintaining a reliable ALS EMS system.

The proposed rate structure places CVFD in a reasonable mid-to-upper range position without reducing any existing CVFD rate. This better reflects the cost of EMS readiness, staffing, equipment, medical supplies, documentation, compliance, medical direction, QA/QI, apparatus use, and system availability.

I recommend that the Board proposal also include authority for an annual 3% to 5% rate adjustment for the EMS and All-Hazards Chargemasters. This will allow CVFD to keep its rates aligned with inflation, labor costs, equipment costs, medical supply costs, and the overall cost of maintaining emergency response readiness.

Board Talking Points:

- This is a fee schedule update, not a guarantee that every payer will reimburse the full charged amount.
- The EMS recommendation uses a medium blended methodology and does not reduce any current CVFD rate.
- The All-Hazards recommendation is focused on existing incident billing categories.
- The annual 3% to 5% authority keeps the rate schedule current while preserving executive oversight and Board-approved boundaries.
- The update supports fiscal responsibility, cost recovery, payer contract discipline, and transparent board governance.

Recommended EMS Chargemaster Rates

<u>EMS Charge Category</u>	<u>Current CVFD Rate</u>	<u>Recommended Rate</u>	<u>Change</u>
EMS Charge Category	Current CVFD Rate	Recommended Rate	Change
BLS Non-Emergent	\$1,750	\$1,900	+\$150
BLS Emergent	\$1,750	\$1,900	+\$150
ALS Non-Emergent	\$2,100	\$2,700	+\$600
ALS Emergent	\$2,100	\$2,700	+\$600
BLS Routine Supplies	\$219	\$220	+\$1
ALS Routine Supplies	\$263	\$265	+\$2
ALS 2 Emergent	\$2,188	\$3,050	+\$862
Specialty Care Transport	Not currently listed	\$3,700	New
Mileage — Loaded Mile	\$35	\$47	+\$12
IV Supplies	\$133	\$135	+\$2
Oxygen and Supplies	\$160	\$160	No change
Defibrillation and Supplies	\$467	\$470	+\$3

Recommended All-Hazards Chargemaster Rates and Changes

<u>All-Hazards Service / Incident</u>	<u>CVFD Rate</u>	<u>Recommended Rate</u>	<u>Recommended Action</u>
MVC, no rescue tools, > than 0.5 hr	\$150	\$637	Clean up Description/Change/Increase
MVC, no rescue tools, up to 1 hour	\$500	\$637	Clean up Description/Change/Increase
MVC, no rescue tools, greater than 1 hour	\$1,500	Itemized response / additional time	Clean up Description/Use itemized billing for extended incidents
MVC with cleanup or absorbent	Not clear	\$726	Clean up Description/Clarify MVA Level 2
MVC with rescue tools used	\$650 to \$1,650	Level 1 or Level 2, plus extrication	Clean up Description/Based on actual work performed
MVC involving extrication	\$750 to \$1,750	\$1,915 extrication add-on, plus Level 1 or Level 2	Clean up Description/Increase and simplify extrication billing
Motor vehicle fire	\$500	\$886	Clean up Description/Increase to Car Fire rate
Gas line break	\$500 to \$1,000	\$1,029 or itemized response	Clean up Description/Use Hazmat Level 1
Hazmat >10 gallons w/absorbent	\$300	\$1,029	Clean up Description/Increase to Hazmat Level 1
Hazmat spill <10 gallons with absorbent	\$750	\$1,029 to \$3,673	Clean up Description/Use Hazmat Level 1 or Level 2 based on complexity
False alarm after third false alarm	\$250	\$250	No change

Recommended New Rates and Descriptions

<u>Added / Clarified Charge</u>	<u>Recommended Rate</u>	<u>Purpose</u>
Level 1 MVC	\$637	Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.
Level 2 MVC	\$726	Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.
Level 3 -Car Fire	\$886	Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.
Extrication Additional	\$1,915	Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.
Level 1 Hazmat	\$1,029	Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.
Level 2 Hazmat	\$3,673	Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.
False alarm after third false alarm	\$250	No Change
Illegal Fires	\$585	Per engine/per hour - When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

Itemized Response: We have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

Notes

- The Chargemaster establishes CVFD's adopted charge structure; it does not guarantee full reimbursement from every payer.
- Medicare, Medicaid, and other government payer allowable amounts and payer rules remain controlling.
- Do not describe this as a Medicare or Medicaid rate increase. This is an update to CVFD's local Chargemaster rates.
- Keep EMS transport billing separate from All-Hazards/fire incident cost recovery invoicing.
- Continue to process EMS transport claims under applicable ambulance billing rules, payer requirements, and medical necessity standards.
- Continue to manage All-Hazards/fire incident cost recovery separately from patient transport billing.
- Retain the existing hardship, charity care, or financial assistance pathway for patients with financial need.
- Validate final rate language with legal counsel, the billing vendor, and the Board clerk before implementation.

BOARD OF TRUSTEES
CENTRAL VALLEY FIRE DISTRICT

RESOLUTION NO. 252611

A RESOLUTION ADOPTING THE UPDATED CENTRAL VALLEY FIRE DISTRICT EMS
CHARGEMASTER AND ALL-HAZARDS INCIDENT FEE SCHEDULE

WHEREAS, Central Valley Fire District provides fire protection and emergency medical services by Montana Code Annotated; and

WHEREAS, Montana Code Annotated establishes that the Fire Chief reports to the Board of Trustees and is responsible to develop and implement administrative regulations as directed; and

WHEREAS, the District previously adopted incident billing fees through Resolution No. 242512 and attached fee schedule;

WHEREAS, updated EMS and All-Hazards rates are necessary to better reflect the cost of ALS readiness, ambulance staffing, equipment, medical supplies, apparatus use, documentation, compliance, medical direction, QA/QI, and overall system availability;

WHEREAS, the Board of Trustees finds that adoption of the updated EMS Chargemaster and All-Hazards Incident Fee Schedule is reasonable, necessary, and in the best interest of the District and the community it serves.

NOW, THEREFORE, BE IT RESOLVED, that the Central Valley Fire District Board of Trustees does hereby adopt the updated EMS Chargemaster and All-Hazards Incident Fee Schedule attached as Appendix A and Appendix B to this Resolution.

BE IT FURTHER RESOLVED, that the Board authorizes an annual rate adjustment of three percent (3%) to five percent (5%) for the EMS and All-Hazards Chargemasters, at the discretion of the Fire Chief, Deputy Fire Chief, or Executive Team, to keep the fee schedules aligned with inflation, labor costs, equipment costs, medical supply costs, and the overall cost of providing emergency response services.

PASSED this 9th day of June, 2026.

CENTRAL VALLEY FIRE DISTRICT BOARD OF TRUSTEES

Chairman Ron Murray

Vice Chairman Rob Holt

Secretary/Treasurer Mark MacLeod

Trustee Ramie Blakeman

Trustee Joel Fassbinder

ATTEST:

Debbie Bloem / Office Manager

Appendix A: EMS Chagemaster Fee Schedule

Annual Rate Adjustment

The Board approval includes annual rate adjustment authority of 3% to 5% for the EMS and All-Hazards Chagemasters to keep rates aligned with inflation, labor costs, equipment costs, medical supply costs, and the overall cost of providing emergency response services

EMS Rate Category	Rate
BLS Non-Emergent	\$1,900
BLS Emergent	\$1,900
ALS Non-Emergent	\$2,700
ALS Emergent	\$2,700
BLS Routine Supplies	\$220
ALS Routine Supplies	\$265
ALS 2 Emergent	\$3,050
Specialty Care Transport	\$3,700
Mileage - Loaded Mile	\$47
IV Supplies	\$135
Oxygen and Supplies	\$160
Defibrillation and Supplies	\$470
Intubation	\$1,900

Updated All-Hazards Fee Schedule

Fee Category	Rate
Level 1 MVC	\$637
Level 2 MVC	\$637
Level 3 -Car Fire	\$1500
Extrication Additional	\$726
Level 1 Hazmat	\$886
Level 2 Hazmat	\$1,029
False alarm after third false alarm	\$250
Illegal Fires	\$585